
MAP POLICY

Overview:

Each year, the Sask Volleyball receives funding from the Saskatchewan Lotteries Trust Fund to support sport development, which is derived from the proceeds of the sale of lottery tickets in Saskatchewan. This funding, organized in what's known as the Membership Assistance Program (MAP), is available to clubs, teams, and organizations throughout Saskatchewan who offer volleyball programs that allow individuals to participate in the sport of volleyball at the grassroots level. Sask Volleyball determines funding categories, funding levels, and the specific criteria to meet in order to be eligible for funding. This information is then communicated to the membership through the Sask Volleyball website, direct electronic messaging, and the annual Club Guide.

Eligibility:

Registered and Approved, Accredited, and Performance Clubs who have paid all of the necessary membership fees and are in good standing with the Association are eligible to apply for MAP grants each year.

Eligible expenses include:

- Equipment (Ball, Nets, etc.)
- Educational (grassroots coaching courses, manuals, etc. for club coaches)
- Uniforms
- Facility Rentals

Ineligible Expenses include:

- Any construction, upgrading or maintenance facilities, or operating costs of facilities
- Expenditures in which other grant dollars have been used.
- Cash Prizes
- Social Events (Barbecues, lunches, etc.)
- Alcoholic Beverages
- Research projects or feasibility studies
- Out-of-Province Travels
- Provincial or USport Team Expenses
- Other expenses deemed as ineligible as identified by the Provincial Sport Organization and Sask Lotteries Trust Fund.

Approved projects and grant support must take place within the Sask Volleyball fiscal year (September 1 – August 31) for which the grant funds were approved. Retroactive funding or pre-funding for projects that take place outside of the Sask Volleyball fiscal year are not permitted.

Application Process:

Members applying for Accredited Club, Development Program, or School program MAP grant funding must submit a Spending Plan to the Sask Volleyball office by mail, fax or email by March 31st of each

year. Members applying for assistance towards Approved Beach Programs must submit a spending plan by May 31st of each year.

Approval Process:

The Sask Volleyball office will review all applications and determine which category the application falls under. MAP Grant funds will be distributed based on the following breakdown:

Accredited Club	76%
Indoor Development Program (# of athletes)	(20%)
Indoor Train to Train Teams (# of teams)	(28%)
Indoor Learn to Compete Teams (# of teams)	(28%)
Indoor Performance Teams (# of teams)	(0%)
*Development Program Approved Club (# of athletes)	12%
*Beach Volleyball Approved Club (# of athletes)	8%
*High School Associations (# of teams)	4%

***If no applications are received in this area, funds are moved to the Accredited Club category.**

Follow-up Process:

Follow up reports must be submitted to the office by mail or email. The follow up report will include the follow up form and receipts for all expenditures claimed on the application. Members applying for Accredited Club, Development Program, or High School program MAP grant funding must complete all requirements and send to the Sask Volleyball office by mail, fax or email by May 31st of each year.

Members applying for Approved Beach programs must complete all requirements and send to the Sask Volleyball office by mail, fax, or email by August 15th of each year. All athlete registration, event sanctioning, and fees must be completed and paid upon submitting follow-up documentation.

Documentation (receipts) to verify expenditures can take various forms but should at a minimum:

- Indicate name of recipient (person or business) of the funds
- Describe goods or services provided for payment
- Disclose the amount of the payment
- Include the date that the goods/services was purchased (must be within Sask Volleyball's fiscal year)
- Include third party verification (supplier logo on an invoice, signature of the recipient on an expense claim, or in the rare case where there is no other backup documentation, a copy of the cheque, with the bank clearing stamp on the back)

Payment Process:

Payments for the Accredited Club, Development Program, and High School amounts will be processed after June 30th, while Beach Programs will be processed by August 31st of each year.

Approved By Board: October 24th, 2023