



VOLLEYBALL
SASK SUMMER
GAMES
ROLES & RESPONSIBILITIES



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Purpose and Goals of the Saskatchewan Games

Purpose:

To provide an opportunity for the provinces developing athletes, coaches and officials to participate in a multi-sport event in preparation for a higher level of competition.

Goals:

- To provide an athlete-centered multi-sport experience that compliments provincial sport governing bodies, long term athlete and coach developmental plans, generally in the LTAD 'Train to Train' stage of development.
- To identify Saskatchewan participants with the potential to advance to higher levels of competition. (Provincial Team, National Competitions, Canada Games, Western Canada Summer Games, North American Indigenous Games).
- To enhance community development through a sport legacy of upgraded equipment, facilities, experienced officials, cultural understanding and appreciation, and a corps of volunteers.
- To motivate participants to achieve higher level of sport skill and physical well-being.
- To promote athlete, coach and official development programs within all Districts in the province.
- To provide a provincial showcase which increases public awareness and support for amateur sport in Saskatchewan.
- To generate economic and tourism benefits within the host community and surrounding area.



FACT SHEET - SASKATCHEWAN GAMES

Saskatchewan Games Program

- Provincial amateur sport competitive program established in 1972 in response to sport groups' expressed needs.
- Games held every two years, alternating between summer and winter sports.
- Provides major multi-sport competitive event permitting participation by athletes throughout the province.
- Provides a focus for growth/development of amateur sport: athletes, coaches, officials, administrators, volunteers at the district level.
- Provides communities outside Regina and Saskatoon the opportunity to host a major sport event.
- Leaves host communities a legacy of upgraded sport facilities, experienced sport officials, and a corps of trained volunteers.
- Provides a provincial showcase increasing public awareness and support of amateur sport in Saskatchewan.
- The province is divided into nine (9) districts (Regina and Saskatoon are each one district) for team/competitive purposes.
- The Provincial Sport Governing Bodies select the coaches and athletes for teams in each district.
- The sport governing bodies determine age classification and competition rules.
- Games funding is generated from Saskatchewan games Council (via Sask Lotteries Trust Fund) corporate sponsors, host community fundraising, spectator ticket sales, concessions, souvenir sales, etc.
- The games incorporate events involving Special Olympic athletes.
- Approximately 2000 athletes, coaches and managers during the week-long event.
- Approximately 5,000 visitors, 200 officials, 100 VIP and mission staff and 50 media.

Saskatchewan Games Awards

- **Gold, Silver and Bronze medals**...within each sport.
- **Games Flag**...to the District aggregating the largest number of points from all events in the Games.
- **Joe Griffiths Award**...to the District showing the most improvement from their final standings at the previous Saskatchewan Games (compared summer to summer and winter to winter basis).

Host Communities for Saskatchewan Games

1972	Summer	Moose Jaw	1974	Winter	North Battleford
1976	Summer	Swift Current	1978	Winter	Moose Jaw
1980	Summer	Estevan	1982	Winter	Prince Albert
1984	Summer	North Battleford	1986	Winter	Yorkton
1988	Summer	Melfort	1990	Winter	Melville/Ituna
1992	Summer	Prince Albert	1994	Winter	Kindersley
1996	Summer	Moose Jaw	1998	Winter	Nipawin
2000	Summer	Yorkton	2002	Winter	Humboldt
2004	Summer	Weyburn	2006	Winter	Melfort
2008	Summer	Lloydminster	2010	Winter	Moose Jaw
2012	Summer	Meadow Lake	2014	Winter	Prince Albert
2016	Summer	Estevan	2018	Winter	North Battleford
2020	Summer	Lloydminster			

SASKATCHEWAN GAMES – A PARTNERSHIP PROGRAM

The Saskatchewan Games Program has evolved and undergone significant organizational and operational changes since its inception in 1972. It has progressed from a program solely operated by the Government of Saskatchewan to the current status where it is now administered by the Saskatchewan Games Council in partnership the host community, provincial sport governing bodies and the districts.

HISTORY

In 1972 the Saskatchewan Games were initiated with the inaugural games taking place in Moose Jaw. From 1972 to 1992 the government directly provided major funding and support services for the Saskatchewan Games Program. The Saskatchewan Games Council was also established by the government in 1972. For twenty years the council acted as an advisory committee appointed by and reporting to the government Minister responsible for sport.

CURRENT STATUS

The Saskatchewan Games Council became an independent non-for-profit organization and is the permanent regulatory body for the Saskatchewan Games. Membership in the Council is comprised of delegates acting on behalf of parties who have agreed to accept the responsibilities of Council and include:

- The Ministry of Parks, Culture and Sport
- Sask Sport Inc.
- Members at Large
- Saskatchewan High School Athletic Association

Since 1992 the Saskatchewan Games Program continued to be a partnership between the Saskatchewan Games Council and the Government of Saskatchewan, and funded by Saskatchewan Lotteries. The host community plays a major role in planning, organizing and conducting the games. The partner agencies provide considerable professional support and services and a significant financial contribution to assist the host corporation in the planning and operation of the Games. In 2005, the Government of Saskatchewan requested that the Saskatchewan Games Council assume the entire management and operation of the Saskatchewan Games program.

The Saskatchewan Games Council provides a non-conditional grant of up to \$420,000 (funded through the Saskatchewan Lotteries Trust) to the host corporation for operational expenditures in conducting the games. The Council also provides up to \$250,000 in a matching Games Legacy Grant for capital improvements or major equipment purchases. The Saskatchewan Games Council also provides consultative support services to the host corporation and its volunteer committees, prior to and during the actual games.

In addition to conducting of the Saskatchewan Games Program, the Saskatchewan Games Council provides administrative support in preparing Team Saskatchewan for national and inter-provincial multi-sport games. Financial and consultative services are also available to the Saskatchewan Senior's Games and the First Nations Winter and Winter Game

Saskatchewan Games District Boundary Map



ROLES AND RESPONSIBILITIES OF THE PARTICIPATING PARTNERS

THE SASKATCHEWAN GAMES COUNCIL

The Saskatchewan Games Council is the permanent regulatory body of the Saskatchewan Games program. Membership in the Council is comprised of representatives acting on behalf of the organizations who have agreed to accept the responsibilities of the council and include:

- Council Chairperson
- Ministry of Parks, Culture & Sport
- Sask Sport Inc.
- Saskatchewan High Schools Athletic Association
- Seven (7) Members at Large

The Saskatchewan Games Council shall have the following roles and responsibilities in the organization of the Saskatchewan Games:

- a. The Council shall establish the Winter and Winter Games sport calendar.
 - The Council shall invite applications from all eligible Provincial Sport Governing Bodies (PSGBs) to request inclusion and participation in each games program calendar. The application shall outline their sports long term athlete development plans and how the Saskatchewan Games play a role in those plans. Other information required includes meeting the minimum requirements for a sport to be eligible, age classification, events and the number of athletes, coaches and managers for competition in each sport.
 - The Council will ensure that the sports selected to the sport calendar have appropriate age divisions/classifications for competition in each district.
- b. The Council will prepare the Invitation to Bid and invite communities to bid for the Saskatchewan Games.
 - The Council will review, evaluate and select an appropriate site for the Saskatchewan Games. Three communities will be selected for a site evaluation from the bids received for each games.
- c. The Council will develop the Multi Party Agreement and work with the contributing partners in finalizing the agreement for signing.
- d. The Council shall provide a hosting grant to the Host Community.

- e. The Council will assign staff to provide specific consulting services to the parties involved in the Saskatchewan Games Program. (ie. Host Host Community, Districts and PSGB's)
- f. The Council shall provide guidance to the Host Community to ensure that the proper protocol is utilized in the conduct of the games.
- g. The Council shall develop the general rules of the Games and shall act as the guardian and interpreter of those rules.
- h. The Council shall monitor all games-related functions to be performed by the partners represented on the Council.
- i. The Council shall ensure a continuous appraisal and evaluation of the Saskatchewan Games program. To ensure inclusion in future games the Council will closely monitor and evaluate the performance of the PSGBs prior to and during the games.
- j. The Council shall require the host community to provide a comprehensive report following each set of games and shall distribute this report to the appropriate parties and individuals.
- k. The Council shall appoint a Sport Technical Ad Hoc Committee, and a Games Jury for each games.
- l. The Council requests each PSGB to appoint a Provincial Technical Liaison (PTL) and a sport contact for each of the nine Districts.
- m. Sport Technical Information
 - The Council shall ensure that each sports technical package is complete, has been approved by each participating PSGB, and is ratified by the Games Council at least 15 months prior to the start of the games.
 - Changes to the technical packages must be approved by the Saskatchewan Games Council. All revisions will be administered by the Saskatchewan Games Council and distributed through the Saskatchewan Games Council.
 - The Council shall require each PSGB to provide the host community with the number of major and minor officials required for the games.
 - Major officials shall meet the certification requirements for each sport competition.
 - Training of officials shall be coordinated by the PSGB in conjunction with the host committee.
 - The Council shall require each participating sport to provide the appropriate sanctions from the PSGB.

- The Council shall require a commitment from the PSGBs that they will not sanction another provincial championship or other major event in the same classification as the Saskatchewan Games for five (5) days preceding, during, or five (5) days following the Saskatchewan Games. Changes to this policy must receive approval from the Saskatchewan Games Council.
 - The Council shall approve the daily sport and competition schedule to be used for each Games.
- o. The Council shall coordinate and approve development of the rules governing eligibility of competitors, number of athletes and officials per sport, and facility standards for the Games.
 - p. The Council shall approve and regulate the use of all official symbols, flags, medals, uniform logos / advertising, insignia and other symbols of the Games.
 - q. The Council shall provide the flag, trophies, and banners in respect to the Games Flag and Joe Griffiths awards.
 - r. The Council shall provide the host community with a detailed Saskatchewan Games Checklist.
 - s. The Council shall endeavour to secure Corporate and Funding Partners. This will facilitate a centralized and coordinated approach to servicing the needs of the corporate and funding partners as well as supporting the financial needs of the Host Community.
 - t. The Council is responsible for establishing the athlete participation fee.
 - u. The Council receives funding to off-set the cost of team uniforms and transportation.
 - v. The Council, in coordination with the Districts will establish the uniform pieces for each Saskatchewan Games.

THE PROVINCIAL SPORT GOVERNING BODIES (PSGBs)

The Saskatchewan Games program is an integral part of the PSGB's, long term athlete and coach developmental plans, generally in the LTAD 'Train to Train' stage of development for athletes.

Sport Development and Promotion

- 1) Position and promote the Saskatchewan Games as an integral component within the sport's overall long-term athlete and coach development plans by providing a key opportunity for enhancing sport development, training, coach certification and official's development.
- 2) The PSGB is responsible for the sport development initiatives leading up to the games which will ensure maximum District representation at the Saskatchewan Games.
- 3) Apply for inclusion and participation in the Saskatchewan Games sport calendar.

Sport Technical

- 1) Provide appropriate sanctions for the District team selection (play downs) and the competitions at the Host Community.
- 2) Develop the Sport Technical Package. When athletes with a disability (ie. Special Olympics) are involved, the PSGB will consult with the appropriate organization to develop that portion of the technical package.
- 3) Provide the commitment that the PSGB will not sanction another provincial championship or other major event of the same classification as the Saskatchewan Games for five (5) days proceeding, during, or five (5) days the Saskatchewan Games. Changes to this policy MUST receive approval from the Saskatchewan Games Council.
- 4) The PSGB will identify the number of major and minor officials required to conduct the competition. The designated head official will work with the Host for daily schedule assignments. The PSGB is responsible for all costs incurred for the training and development of officials. In conjunction with the PSGB, the Host will train the number of required minor officials. The Host Community is responsible for the costs of the major officials including mileage, meals and accommodation.
- 5) Ensure the appropriate individuals and processes are in place for dealing with disputes, protests or issues which may arise on the field of play. This process should follow the rules and regulations as defined in the NSO/PSO rules of play. If a process is not in place the Saskatchewan Games Council suggests that a three-person Sport Jury be identified, consisting of the PTL, Host Sport Chairperson and the Head Official.
- 6) Appoint a Provincial Technical Liaison (PTL).
 - a) The PTL is responsible to provide technical assistance and information regarding their sport to the host committee, to the Districts, and to the District

Coaches/Managers. Duties of this person will include attending a minimum of 2 meetings with the Sport Chairperson of the Host Community and assisting in the development of the Technical Package.

- b) To ensure a consistent and efficient process is implemented in team development with all Districts. It is desirable to have the PTL designated from within the staffing component of the PSGB. (ie. Technical Director, etc)
 - c) Attend the Saskatchewan Games as the PSGB designated Sport Technical Delegate. If the PTL chooses to be a major official the PSGB shall assume all expenses of the PTL.
- 7) Appoint a District Sport Coaches and Managers a minimum of 4 months prior to the Games.
- a) The PSGB shall ensure that the District Coach/manager understand their roles and responsibilities.
 - b) The District Coaches/Managers are responsible to fully understand the technical package requirements; to assist in the development of the sport within the Districts; to oversee the staging of the team selection process and the selection of the District teams.
- 8) Work with the Sask. Games Council to establish the results process for the games.

District Team Selection Process

- 1) Determine the process for selecting the District athletes, coaches and managers that will advance to the Saskatchewan Games. The PSGB will be responsible for designating coaches/managers, determining district selection locations, times, dates, designating a playoff site, taking registrations, determining the draw, securing of field and financing the District selection processes.
- 2) Apply to the Sask. Games Council for any coaching exemptions or any other matters that pertain to the selection of the District team.
- 3) Develop a standardized process for conducting District play-downs/selections in each District.

Eligibility

- 1) Ensure athletes meet age and residency requirements.
- 2) Ensure coaches meet the certification requirements of the Sport Technical Package.

Provincial Technical Liaison (PTL)

The following are the roles and responsibilities of the Provincial Technical Liaison person as they relate to the Saskatchewan Games program. The PTL is selected by the PSGB.

- 1) Ensure that the technical regulations are clearly defined and meet the requirements for a successful competition (eg. field of play meets minimum requirements, competition

schedule)

- 2) Ensure the technical regulations are followed at District and games competitions.
- 3) Be the liaison between the PSGB, the Districts and the host community.
- 4) Attend the Saskatchewan Games as the technical representative for your sport. The PSGB is responsible for all expenses incurred.
- 5) Prepare a final evaluation on the competition to be submitted within two weeks of the completion of the event.
- 6) Be available to attend a minimum of 2 meetings with the sport chairperson of the host community.
- 7) Be knowledgeable and experienced in all technical aspects of the sport and requirements for a successful competition.
- 8) Assist the District and PSGBs in identifying the need for clinics and/or workshops
- 9) Until such time the District Coach is appointed, the PTL shall be designated as the PSGB sport contact.

District Coaches and Managers Roles and Responsibilities

The PSGB must appoint a District Coach for their sport, a minimum of 4 months prior to the Games. In advance of the Games the PTL or designate shall be the contact. Upon appointment of the District Coach, this individual shall assume the role of the District contact. The following are the roles and responsibilities of the District Sport Contacts as they relate to the Saskatchewan Games program.

PRIOR TO THE GAMES

Upon selection as the coach of the district team:

- Be familiar with the sport technical package, paying special attention to the district athlete eligibility requirements;
- Recruit a manager who will assist in team management and operation;
- Submit a Criminal and Vulnerable Sector Check to the PSGB;
- Completion of the Respect in Sport (RIS) online training program for coaches and manager;
- Contact the designated Sport, Recreation and Culture District office to introduce yourself, advise them of the district team selection (try-out) dates and locations, and to enlist their help in promoting these dates;
- In cooperation with the PSGB and District, promote the Saskatchewan Games and the district team selection (try-out) dates and locations to those involved in your sport within the district;
- Provide logistical support to the teams once chosen (could be shared with Team Manager)
 - Uniform sizing

- On-line registration (Deadline is July 4, 2016 for all athletes, coaches and managers)
- Collection of participant fees (Saskatchewan Games Council fee is \$75.00 per athlete plus any additional fees charged by the PSGB. Coaches and managers do not pay the Saskatchewan Games Council fee.);
- Provide team members with information applicable to the team's participation in the Games, including transportation, pep rallies or staging events;
- Finalize District Team roster and submit to the District representative by July 4, 2016;
- Ensure last minute substitutions are submitted to the district sport coordinator on the appropriate substitution form;
- Organize and implement the District team selection process including:
 - Athlete registration for the district selection
 - Selection dates
 - Arrange for facility booking
 - Collect appropriate fees

Ensure ongoing communication with the Provincial Technical Liaison related to:

- Listing of clubs, members and /or schools within the district who may be eligible to participate in the district selection
- Ensure minimum coaching certification is in place
- Confirm what financial resources may be available for conducting the district selection.

DURING THE GAMES

- Coach the district team at the Saskatchewan Games;
- Coaches and managers must travel with the team to and from the host community on the designated transportation provided by the Saskatchewan Games Council;
- All coaches and managers must stay in the athletes' village with their teams to ensure the safety and well-being of their teams;
- Coaches along with the support of the Team Manager will supervise their teams during their stay in the host community;
- Attend the scheduled coaches /managers meeting;
- Ensure the athletes' accommodations are kept neat and clean on a daily basis, and upon leaving ensure the designated room is clean and free from any willful damages;
- Be part of the district team participation in the Opening and Closing Ceremonies and ensure everyone is dressed in the designated walk out uniform.

The coach-athlete relationship is a privileged one and plays a critical role in the personal, sport, and athletic development of the athlete. Coaches must understand and respect the inherent

power imbalance that exists in this relationship and must be careful not to abuse it, consciously or unconsciously. Coaches will:

- Set a positive example for their athletes by compliance with all policies, rules and standards of conduct;
- Act in the best interest of the athletes' development as a whole person, avoiding all unsafe and unacceptable circumstances, and seeking advice of appropriate medical personnel before deciding if an injured athlete is to resume competition;
- Supervise and be responsible for the conduct of their athletes at all times during the Saskatchewan Games including transportation to and from the Games;
- Responsible for implementing discipline for an athlete who violates the Code of Conduct. The District Chef de Mission should be contacted to discuss the details of the misconduct and the appropriate disciplinary sanctions that may apply;

POST GAMES

Responsible for providing the Saskatchewan Games Council and /or the PSGB with feedback on the Games experience as a means of enhancing and improving the Games program.

DISTRICTS

Promotion

- 1) The Districts will promote the Saskatchewan Games program on an on-going basis through a variety of ways, including their websites, newsletters and through tools provided to them by the Saskatchewan Games Council. The Districts will ensure the results of the District teams at the Games are publicized throughout their Districts.
- 2) Publicize the locations and dates of the District team selections (playdowns). This information will be provided to the Districts from the PSGB and or the designated District Coach.
- 3) With support from the Host Community and the Saskatchewan Games Council distribute the results of the District teams to the appropriate media within the Districts.

Mission Staff

- 1) Establish a mission staff to manage the district team and assume responsibility for team conduct. The Districts will approve the number of male and female mission staff according to team size, numbers of male/female competitors, venue locations and available funds.

Team Preparation

- 1) The Districts will support the PSGBs/District Sport Contacts in determining the long-term athlete and coach development needs for the sports within the District.
- 2) Upon appointment of the District Team Coach the District will establish communication with the Coach and maintain dialogue up until the commencement of the games.
- 3) In conjunction with the PSGB, ensure that all athletes entering the District Team selection process (playdowns) meet the Saskatchewan Games residency requirements.
- 4) In partnership with the Saskatchewan Games Council coordinate the walkout uniforms for the District team.
- 5) In partnership with the Saskatchewan Games Council arrange for the transportation of the District team to and from the games.
- 6) Plan and organize a District pre-games staging event.
- 7) The District must ensure that each team is provided with detailed travel arrangements, walkout uniforms, the requirements for competitive uniforms, registration procedures, pre-games staging event dates, competitive schedules, the participant code of conduct and host handbooks as well as any other information as it pertains to their involvement in the Saskatchewan Games program.
- 8) Compile and complete all required forms relative to the participation of the District team and forward them to the appropriate organization.

Sport, Recreation & Culture Districts – Contact List

Southeast Connection Sport Culture and Recreation District

Box 1182
Indian Head, SK SOG 2KO
E-mail: theslip@southeastconnection.ca
Coordinator: Tara-Leigh Heslip

Phone: (306) 695-2006 (O)
(306) 660-7217 (C)

Major Communities Within
Weyburn, Estevan

Regina Sports District

TBA

South West District for Sport, Culture and Recreation

Box 683
Maple Creek, SK S0N 1N0
E-mail: anne@gosouthwest.ca
Coordinator: Anne Weisgerber

Phone: (306) 662-3242
Fax: (306) 662-2131

Major Communities Within
Moose Jaw, Swift Current, Maple Creek

Parkland Valley Sport, Culture and Recreation District

Box 263
Yorkton, SK S3N 2V7
E-mail: esobkow@parklandvalley.ca
Coordinator: Erin Sobko

Phone: (306) 786-6585
Fax: (306) 782-0474

Major Communities Within
Yorkton, Melville

Prairie Central District for Sport, Culture and Recreation

Box 818
Wynyard, SK S0A 4T0
E-mail: stephanie.pcdscr@sasktel.net
Coordinator: Stephanie Cuddington

Phone: (306) 554-2414

Major Communities Within
Humboldt, Raymore, Davidson

Saskatoon Sports District

TBA

Rivers West District for Sport, Culture and Recreation

Box 1480
Rosetown, SK S0L 2V0
E-mail: rwdscr.donna@sasktel.net
Coordinator: Donna Johnston-Genest

Phone: (306) 882-3030
Fax: (306) 882-2744

Major Communities Within
North Battleford, Lloydminster, Kindersley, Meadow Lake

Lakeland District for Sport, Recreation and Culture

Box 280
Prince Albert, SKS6V 5R5
E-mail: lyle.ldscr@sasktel.net
Coordinator: Lyle Campbell

Phone: (306) 953-1623
Fax: (306) 953-1624

Major Communities Within
Tisdale, Shellbrook, Prince Albert, Melfort

Northern Sport, Culture and Recreation District

Box 580
Creighton, SK S0P 0A0
E-mail: rkarakochuk@nscrd.com
Coordinator: Ryan Karakochuk

Phone: (306) 688-2122
Fax: (306) 688-2123

Major Communities Within
LaRonge, Creighton, Buffalo Narrows

MINISTRY OF PARKS, CULTURE AND SPORT

The Ministry of Parks, Culture and Sport (hereafter referred to as the Ministry) represents the Province of Saskatchewan on the Board of Directors of the Saskatchewan Games Council.

- 1) The Ministry shall support the Saskatchewan Games Council's role as the principal authority on all Saskatchewan Games matters.
- 2) The Ministry will work towards ensuring that the Saskatchewan Games are conducted in a manner consistent with the Government's sport policy.
- 3) The Ministry shall work with all parties to improve the amateur sport delivery system as it relates to the games program.

SASK SPORT INC.

Sask Sport Inc. is the Federation of Provincial Sport Governing Bodies recognized by the province of Saskatchewan.

- 1) Sask Sport Inc. shall support the Saskatchewan Games Council's role as the principle authority on all games matters.
- 2) Sask Sport Inc., through the Saskatchewan Lotteries Trust Fund, shall provide funding assistance for the Saskatchewan Games.
- 3) Sask Sport Inc. shall direct the Saskatchewan Games eligible sports (PSGBs) to include the Saskatchewan Games program as an integral component within the sports overall long term athlete development (LTAD) plan.
- 4) Sask Sport Inc., as the umbrella organization, represents all PSGBs on the Board of Directors of the Saskatchewan Games Council.

THE SASKATCHEWAN HIGH SCHOOLS ATHLETIC ASSOCIATION

The Saskatchewan High Schools Athletic Association represents the interests of Saskatchewan High School Athletics Programs.

- 1) The Saskatchewan High School Athletics Association, being the administrative body for Interscholastic Athletics, will promote the Saskatchewan Games program and endorse the participation of student athletes within the philosophical guidelines of the S.H.S.A.A.
- 2) Assist in identifying Saskatchewan Games issues that impact on sport at the secondary level of the Saskatchewan education system.